



Guidelines for Submission of Abstracts and Extended Abstracts

- i. The abstract must report original research not previously published elsewhere.
- ii. An author may submit a maximum of one abstract as a single author and up to three abstracts as a co-author. No author shall submit more than four abstracts in total.
- iii. The author(s)' names and addresses
 - a) Capital letters should be used only for the initials and the first letters of the surnames of authors.
 - b) The address of the institution where the author is employed should be included under the author's name.
 - c) If the collaborators are from different Institutions, the addresses of the Institutions should be included in brief. In this case, the addresses of the co-authors should be indicated by a number in superscript after the authors' names and before the respective addresses as shown below.

Example (Multiple authors)

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² Department of Plant Sciences, University of Colombo, Sri Lanka

- iv. The title should be brief and reflect the study reported. Capital letters should be used only for the first letter in the first word of the title and proper nouns.
- v. The text of the abstract should not exceed **300 words** excluding title, author affiliations, acknowledgements, and key words.
- vi. Acknowledgements should be restricted to the names of funding agencies providing sponsorship.
- vii. Standard abbreviations of SI units should be used.
- viii. A maximum of five keywords should be provided.
- ix. The abstract should be coherent and free of language errors.
- x. Before you submit your abstract, ensure that the entire contents of the final abstract will fit into a single **A4 page** with **1-inch margins** all round, font **Times New Roman**, size **11**, and **1.5 spacing**.

x. Similarity and Academic Integrity

The International Library Research Symposium (ILRS) maintains a strict policy on academic integrity.

- a) All submitted abstracts must represent the original work of the author(s).
- b) Plagiarism in any form is strictly prohibited and a plagiarism level of 0% is expected.
- c) A similarity screening may be conducted by the Editorial Committee using recognized plagiarism detection software.
- d) The overall similarity index of the abstract shall not exceed **15%**.
- e) All similarities arising from properly cited sources, quotations, references, and standard academic terminology must be appropriately acknowledged.
- f) Abstracts found to contain plagiarism, fabricated content, falsified data, or unethical research practices may be rejected without review.

xi. **A template for preparing the abstract is provided on page 03.**

xii. Guidelines for Extended Abstracts

Prepare your extended abstract (**1500 words**) based on the following instructions. The extended abstract will be used for **review purposes only**.

- a) Should be typeset using MS Word format.
- b) General guidelines: A4 page, 1-inch margins all round, font Times New Roman, size 11, and 1.5 spacing.
- c) Follow the above abstract guideline for Title, Author Names and Affiliations
- d) Main Headings: Times New Roman, size 11, bold, title case, left-justified
- e) Sub-Headings: Times New Roman, size 11, bold, in italics, bold, title case, left-justified
- f) Main Body: Times New Roman, size 11, 1.5 line spacing
- g) Figures and tables must be inserted after they are cited in the text.
- h) References: A maximum of 5 key references could be included in the extended abstract following the APA (7th Edition) formatting guidelines

i) **Similarity and Academic Integrity**

- The extended abstract must be the original work of the author(s).
- Plagiarism in any form is strictly prohibited.
- The overall similarity index of the extended abstract shall not exceed **25%**.
- All identified similarities must be properly cited and referenced according to APA (7th Edition) guidelines.
- The Editorial Committee reserves the right to reject submissions that fail to meet the required standards of academic integrity

j) **Use of Artificial Intelligence (AI) Tools**

Authors may use Artificial Intelligence (AI) tools to support research and academic writing only in accordance with the University of Colombo AI Policy.

- a) Authors remain fully responsible for the accuracy, originality, validity, and integrity of all submitted work.
- b) AI tools shall not be listed as authors or co-authors.
- c) Authors must ensure that any AI-assisted content has been critically reviewed, verified, and edited by the author(s).
- d) The use of AI shall not result in plagiarism, fabrication of data, falsification of findings, or misrepresentation of scholarly work.
- e) The Editorial Committee reserves the right to request clarification regarding the use of AI tools in the preparation of submitted abstracts and extended abstracts.
- f) Any use of AI that violates the University of Colombo AI Policy may result in rejection of the submission.

Please note that,

- i. the annexed declaration **form (on page 04)** must be signed, scanned, and returned by the Corresponding Author via email (lrseditor@lib.cmb.ac.lk) along with each abstract submitted.
- ii. all correspondence will be addressed to the Corresponding Author. If the Corresponding Author is a student, it is mandatory that the declaration form should be signed by the supervising author/s.
- iii. if the research was approved by a certain institution and obtained ethical clearance (if applicable) that should be mentioned in the declaration form.
- iv. the abstracts must be presented during the symposium by the presenter indicated in the application.
- v. the ILRS Editorial Committee has the right to reject the abstracts not conforming to these requirements.

Submit your manuscripts to lrseditor@lib.cmb.ac.lk with the subject line of the email consisting of the corresponding author's name.

We look forward to your valuable contributions to ILRS 2026!

Editor - ILRS 2026

ABSTRACT TEMPLATE

Replace this text with the article title

Author name¹, Author name¹, and Author name²

¹
Department, Institution, Country

²
Department, Institution, Country

¹
(E.g., Department of Chemistry, University of Colombo, Sri Lanka)

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Additional Author Declaration

I/We further declare that:

1. This submission is free from plagiarism and complies with the similarity limits specified by ILRS 2026.
2. All sources used in preparing this submission have been appropriately acknowledged and cited.
3. Any use of Artificial Intelligence (AI) tools in the preparation of this submission complies with the University of Colombo AI Policy.
4. The authors accept full responsibility for the accuracy, originality, and ethical integrity of the submitted work.

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Thank you